

Pandit Dwarka Prasad Mishra
Indian Institute of Information Technology,
Design & Manufacturing Jabalpur

Minutes of 49th Meeting of the Senate held February 28, 2022 from 12.00 pm onwards in the Conference Hall of Admin Block of PDPM IITDM Jabalpur.

Members present:

Prof. P. N. Kondekar	Chairman
Prof. Tanuja Sheorey	Member
Prof. Vijay K. Gupta	Member
Prof. P. K. Padhy	Member
Prof. Prashant K. Jain	Member
Dr. Anil Kumar	Member
Dr. Mukesh K. Roy	Member
Prof. Puneet Tandon	Member
Dr. Sunil Agrawal	Member
Prof. Aparajita Ojha	Member
Prof. Dinesh Kumar V.	Member
Prof. Pritee Khanna	Member
Dr. Rakesh Kumar Jha	Special Invitee
Smt. Swapnali D. Gadekar	Acting Registrar & Secretary (Senate)

Following members expressed their inability to attend the meeting due to their prior commitments:

Dr. Prabir Mukhopadhyay
Prof. Atul Gupta
Prof. Sanjeev N. Sharma
Prof. B. K. Chakarvarthy
Dr. K. K. Biswas
Dr. Sushil Kumar
Dr. Jitendra Chaddah
Shri C. M. Venugopalan
Shri Rajeev K. Singh

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Senate/49/01	Opening remarks by the Chairperson, Senate
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The Chairperson, Senate apprised the members that the Institute is moving towards opening in physical mode. He also informed that this Senate is conducted in paperless mode to save the environment. He also thanked the faculty of the Institute for taking the pains in conducting the online classes and evaluation without compromising the quality.

Senate/49/02	Confirmation of the minutes of the 48 th Meeting of the Senate held on November 9, 2021.
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The minutes of the 48th meeting of the Senate held on November 9, 2021 were circulated to the members. No comments were received. The Senate confirmed the minutes of its 48th meeting held on November 9, 2021.

Senate/49/03	Action taken report on the decision of the 48 th Meeting of the Senate.
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Action taken report on the decisions taken in 48th meeting was presented. Following additional action points were decided by the Senate:

- 3.1 **(Senate/48/04)** As the Institute could not conduct the Convocation it is proposed that Convocation for the year 2021 and 2022 can be combined and can be held in July 2022. In case some students require degree, he/she may be issued degree as per the decision of the 48th meeting of the Senate.
- 3.2 **(Senate/48/05)** The student receiving the prizes and award is still not received. The Senate emphasized to speed up the same and also decided that the responsibility for the SPACS convener be given to Dr. Rakesh Kumar Jha.
- 3.3 **(Senate/48/06)** Action is still pending with respect to point (d) and (f) and requires urgent action.
- 3.4 **(Senate/48/10)** Following committee will go through the PhD manual once again to sort out the issues arising:
 - a. Prof. Vijay Kumar Gupta – PIC Academic as Chairman
 - b. Prof. Prabin Kumar Padhy – Ex Dean Academic
 - c. Prof. Atul Gupta – Head CSE
 - d. Dr. Sunil Agrawal – Head LA

The committee will submit revisions within one month. The Senate authorized the Chairperson Senate to approve the modifications.

- 3.5 **(Senate/48/11)** The Senate decided to run the courses in A/B mode for first year where courses are not in sequence i.e. for the 2022 batch in first semester course Basic Electronics and Engineering Graphics courses can be run in parallel in both the semester. The Senate authorized Chairperson

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Senate to approve the revised curriculum in view of the same. The Senate further decided that for theory courses the class size may be 125 and for the practical courses 60 for the courses based on purely simulation and 30 for the courses where experiments are involved. The numbers are approximate.

Senate/49/04	Replacing the requirement of Swayam course teaching pedagogy course with Teaching Credit
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Brief of Agenda: As per the current Ph.D. manual the Ph.D. students have to do a Swayam Course of 08 weeks on Teaching Pedagogy, but most of the courses on Swayam Portal are of 04 weeks duration only, which does not give sufficient exposure to students in taking classes. In view of the same, it was proposed that the requirement of Teaching Pedagogy course be replaced by teaching credit (2 credits with 'S' or 'X' grade).

Decision: The Senate approved the agenda item.

Senate/49/05	Approval to adopt degree and grade sheet on NAD Digilocker
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Brief of Agenda: It was proposed during the meeting that the degrees of the Institute may be made available at the National Academic Depository (NAD), which is 24X7 online repository for retrieving and accessing all academically essential documents, besides validating, guaranteeing their authenticity and safe storage as well. Also, since the degree and grade sheet format on the NAD Digilocker are quite different from the Institute's format, hence in order to align the current format, Chairperson Senate was requested to approve the nearest possible format for the Institute's Degree and Grade Sheet on NAD Digilocker.

Decision: The Senate in principle recommended the agenda to the BoG and decided that proper modalities need to be worked out.

Senate/49/06	Adoption of ABC
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Brief of Agenda: In order to implement the National Education Policy (NEP) – 2020, Academic Bank of Credit (ABC) has been setup by National Academic Depository (NAD). The purpose of ABC is to provide transfer of credits, multi entry and exit facility to the students.

Decision: The Senate in principle recommended the agenda to the BoG and decided that proper modalities need to be worked out.

Senate/49/07	Uploading of Ph.D thesis on Shodhganga
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Brief of Agenda: As per the NIRF guidelines all Ph.D. thesis should be uploaded on the Shodhganga website and the data for Ph.D. degrees awarded by the Institute will be taken directly from Shodhganga. It was proposed to upload all Ph.D. thesis on the Sodhganga website.

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Decision: The Senate approved the agenda for uploading the thesis. Further, the Senate authorized Convener library (Dr. Mukesh Kumar Roy) and Head CC (Prof. Atul Gupta) for the execution of the same.

Senate/49/08	Seat Matrix for session 2022-23
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Brief of Agenda: Seat matrix for admission in various programs for the session 2022-23 was presented before the Senate.

Decision: The Senate recommended the proposed seat matrix for the approval of BoG. At this point there was discussion related to the specialization for the M.Tech. programs in the ECE discipline and it was decided to authorize the Chairperson Senate to finalize the specializations after discussion with the Head of the Discipline and faculty members. The Senate further decided that the specialization of Mechanical Engineering "Smart Manufacturing" be renamed to "Manufacturing and Automation".

Senate/49/09	Fee Structure for Session 2022-23
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Brief of Agenda: In view of the COVID situation the following fee structure was proposed:

Session 2022-23	Proposed fee Structure
Students admitted (India)	No Change for all programs except Master's Program.
Foreign students admitted through (DASA and Study in India Programs)	No change.

For Master's Program students, as per the decision of the IIIT Council 2nd Meeting, the tuition fees is proposed to be Rs. 60,000/- per year in place of Rs. 1,21,000/- presently.

Decision: The Senate recommended the same to the BoG for approval with the modification that the fees structure for the M.Tech. students may also be applicable for the current batch of 2021 in their III and IV semester.

Senate/49/10	Relaxation in the hostel fees to the students for the session 2021-22
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Brief of Agenda: In view of the pandemic situation, physical classes were suspended and online classes were taken, as a result the BOG in 43rd meeting held on August 25, 2020 had approved the reduction on hostel fees for UG students for Semester I and II, 2020-21. The same relaxation in hostel fees has been proposed to be extended for UG students in Semester I and II of 2021-22. In case the classes commences in offline mode, the hostel rent to be charged on pro-rata basis in terms of number of months joined by the students. The relaxation in hostel fees, if approved will be adjusted in the fees for the forthcoming

semester (Semester- I, 2022-23). In case of 2018 batch (Students who are currently in the final year), the fees will be refunded to the.

Decision: The Senate recommended the same to the BoG for approval.

Senate/49/11	Date of Enhancement of Ph.D. Assistantship
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Brief of Agenda: The BOG in its last meeting had approved the adoption of Ministry of Education letter with regard to enhancement of Ph.D. Assistantship. As the date of enhancement of Ph.D. Assistantship was not mentioned, it was proposed that the letter will be adopted from the date of issue by the concerned Ministry and the eligible students will be paid arrears.

Decision: The Senate recommended the same to BoG for approval.

The Senate further emphasized the timely release of the assistantship and decided that the Head of the discipline has to send the eligible cases for release of assistantship to the academic office before 25th of the month so that the assistantship can be released by 1st of the month. If due to some reasons it is delayed it can be send by 10th of the next month for release by 15th of the next month.

Senate/49/12	To start M. Tech. Electronics and Communication Engineering with specialization in "Signal Procession"
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Brief of Agenda: A proposal received from the Discipline of Electronics and Communication Engineering (ECE) to start M.Tech specialization in 'Signal Processing', was placed before the Senate.

Decision: The Senate approved the proposal for specialization in "Signal Processing".

Senate/49/13	To start a new B.Tech programme in "Electrical and Electronics Engineering" with an initial seat matrix of 30.
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Brief of Agenda: A proposal received from the Discipline of Electronics and Communication Engineering to start B.Tech. in Electrical and Electronics Engineering was placed before the Senate.

Decision: The agenda item was deferred.

Senate/49/14	Ratification of the approvals accorded by the Chairperson, Senate.
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Brief of Agenda: Various decisions taken by the Chairperson, Senate were placed before the Senate.

Decision: The Senate ratified the approvals accorded by the Chairperson Senate.



The Senate ratified the approvals accorded by the Chairperson Senate.

15 Any other Item with the permission of Chair

15.1 Electricity Charge for the Nagarjuna Hostel

Following agenda item was placed before the Senate:

For the doctoral students residing in Nagarjuna hostel [PG married hostel], present hostel semester fee is Rs. 15000=00. The same fee for Ph. D. students residing in Panini hostel [accommodation for unmarried PG students] is Rs. 7750=00, inclusive of hostel rent, fan electricity charges and hostel establishment charges. It is proposed the fee to be Rs. 10,500=00, inclusive of hostel seat rent of Rs.5000=00 and hostel establishment charges of Rs. 5500=00. Each flat is equipped with electricity meter. It is proposed to have electricity charges as per actual or minimum of Rs. 200=00, whichever is higher.

The Senate recommended the same to the Board of Governors for consideration.

15.2 Eligibility Condition for the External Supervisor in case of Special Part Time Working Professionals

Following agenda was placed before the Senate:

In some Industries, it is difficult to get the persons with PhD degree for possible supervision. In such cases it is proposed that a person without PhD degree but holding a senior position and having experience of more than 15 years may be appointed as external supervisor. The Institute supervisor will be acting as the main supervisor. It is proposed that such cases to be approved by the Chairperson Senate on recommendation of DPGC and Dean Academic.

The Senate approved the same.

15.3 Modification in the program Ph.D. in English-Eligibility criteria for admission/ award of PhD degree

- a. Master's Degree in English Language, Literature and Linguistics, Journalism and Mass Communication, Cognitive Science, Commerce, Economics, Management, Philosophy, Psychology be allowed to be admitted for PhD English.
- b. UGC- NET (self-sponsored) and JRF (with stipend) in English
- c. GATE in English and Linguistics

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- d. Bachelor's in engineering from IITs, NITs, IIITs or any other Institute of National Importance with minimum of 55% or 6 out of 10 grade, be allowed to be admitted for PhD English.

The Senate decided that committee formed for updation of PhD manual will look into the aspects and will give its recommendation.

15.4 Proposing the mandate for the Liberal Arts Discipline

Liberal Arts discipline proposed to establish these specializations for its research programs.

- i. Humanities- English Language and Literature, Cultural Studies, Feminism, Post Humanities, Trauma Studies, Narrative and Memory studies.
- ii. Cognitive Science - Consciousness Studies.
- iii. Management- Supply chain Management, Economics, Financial Management, Entrepreneurship, Human Resource Management, Human Refinement Studies.

The Senate decided that the same be discussed with the experts from IITs, Tata Institute of Social Sciences and other Institute offering Liberal Art programs and based on their feedback, the mandate of the discipline be decided.


15.5 Proposing a new program - M.S. in Cognitive Science

Proposal to start the M.S. in Cognitive Science was received from the discipline of Liberal Arts. The Senate did not agree with the proposal by keeping the mandate of the institute in mind.

15.6 Proposing a new program - Ph.D. in Management- Eligibility criteria for admission

The Senate deferred the agenda in view of the agenda 15.4.

The meeting ended with thanks to the Chair.


Prof. P. N. Kondekar
Chairperson, Senate


(Swapnali D. Gadekar)
Acting Registrar & Secretary (Senate)